

WFLHD SUPPLEMENT 9.6.6.6-2

9.6.6.6 Information for the Construction Project Management Engineer

This supplement details the distribution of design products for the use of the construction staff during the Construction phase. Add the following:

9.6.6.6.2 Project Engineer's Hold File

The Project Engineer's (PE) Hold File is a compilation of pertinent design phase information that will support the construction project engineer in administering the construction contract. Unlike Physical Data provided under FAR Clause 52.236-4, Physical Data, the PE Hold File is not provided or made available to the Contractor except for the documents listed in Section 152 of the Special Contract Requirements.

Contents of the PE Hold File are outlined in [PE-Hold-File.docx](#). For in-house delivered projects, each discipline is responsible for posting their PE Hold File documents to the appropriate [ProjectWise folder](#) prior to advertisement of the construction contract. For A/E delivered projects, the Project Manager will post the documents to ProjectWise.

The Highway Design Branch is responsible for transferring the PE Hold File documents to Construction within two weeks of bid opening.