

WFLHD SUPPLEMENT 9.6.4.4-1

9.6.4.4 Final PS&E Review

[PDDM EXCERPT: *Provide the title sheet of the plans to the agency and individuals listed in the signature block for signature, or obtain a letter of approval for the signature.*]

Add the following:

9.6.4.4.1 Title Sheet Signatures

This supplement provides guidance for preparing and obtaining approval for the project title sheet. Prepare the title sheet in accordance with [Supplement 9.6.5-1](#). In general, minimize the signatures on the title sheet to those mentioned below.

The Chief of Engineering approves the project PS&E for Federal Land road projects administered by the WFLHD. Where the Federal Land Management Agency (FLMA) has reserved approval authority for itself, the Chief of Engineering approves the project PS&E with the FLMA. See [Figure A](#) for signatures required on project title sheets.

Figure A – Title Sheet Signatures

Region	Approved
Non-NPS Projects	WFLHD Chief of Engineering
NPS Projects	WFLHD Chief of Engineering Park Superintendent

Obtain final approval from outside agencies. Once that approval has been obtained, apply the approver's name and date to their signature text on the title sheet drawing. Ensure that the FHWA signature line is blank when the drawing is complete.

Create the title sheet final PDF and place in the final plan set. In the PDF title sheet create a digital signature block on the FHWA signature line on the lower right corner for Chief of Engineering final approval as described in [Supplement 9.6.4.5-1](#).

See title sheet [sample plans](#) for examples.