## Instructions for Transferring Data from QL-PAY Version 5 to 6



## 1. Importing/Exporting

Due to differences between QL-PAY Version 5 and 6, data must be transferred between the two versions using the importing and exporting process. The user must export the data using Version 5 and then import the data using Version 6.

## 1.1. Export existing data from Version 5

A. Open QL-Pay Version 5 and select the following menu function: "File"  $\rightarrow$  "Export Directory..." Note the location of the directory.

🖳 Quality Level - Pay Factor Analysis		, • 💌
File Sample Sets Reports Property	ty Specifications Test Results Help	
Db (Data) Directory		
Export Directory		
Import Directory	r Item Lot Laboratory Project name Project number	
Settings	40101-10 0 1 Contractor Lab ASTER FALLS LOOKOUT ROAD MT PRA GLAC 1	
Property Spec. Templates		
Exit	🖳 Exported Files Directory	
	Choose location for exported files	
Identify new or existing sample set(s)	OK Cancel	
Select all Copy to field	lds Clear fields Restore fields	
Contract number Item	Lot Laboratory Specifications Test Results Exit QLPAY	

B. Select the exporting function by going to "Sample Sets"  $\rightarrow$  "Export"  $\rightarrow$  "Export all Projects."

🖳 Qua File	lity Level - Pay Factor Analys Sample Sets Reports	perty Specifications Test Results	s Help		
Samp	Import				
Þ	Export Delete Sample sets Copy to fields Clear fields Restore fields	Export all projects Export selected project Export selected sample sets Clear Export directory	boratory tractor Lab	Project name ASTER FALLS LOOKOUT ROAD	Project number MT PRA GLAC 1
Co	tify new or existing sample s Select allCopy ntract number Iten	s)	Restore fields y	Specifications Test Results	

C. The data set(s) will be saved in a single file and sent to the export directory. Open the export directory and locate the file that was exported.



**Note:** Even if multiple sample sets are exported at one time, there will only be one file created.

D. Rename the export file containing the data to be transferred to "Qlpay5\_data.xml" and save the file to a location that will be remembered. The name **must** have the ".xml" suffix.



E. After all the data has been exported, the user can choose to uninstall QL-Pay Version 5 at their discretion.

## 1.2. Import existing data into Version 6

- A. Install QL-Pay Version 6.
- B. Find the location the imported files are being pulled from by looking in the "Imported Files Directory." Note this directory location. A screen shot can be seen on the following page.

🖳 Qı	uality Level - Pay Factor A	nalysis								
File	Sample Sets Report	ts Property S	pecifications	Test	Results Help					
	Db (Data) Directory									
	Export Directory									
	Import Directory		ltem	Lot	Laboratory	Project n	ame	Project number		
	Settings			0						
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		C. (Users (q	раучирон \							
		Browse for path								
					ОК	Cance	el	I		
lde	entify new or existing sa	impro ooctoj						H.		
	Select all	Copy to fields	Clea	r fields	Restore field	S				
c	Contract number	ltem	Lot	La	boratory					
							Cassifications			
				_			Specifications	Exit		
						<b>-</b>	Test Results	QLPAY		
								.41		

C. Locate the previously saved file "Qlpay5\_data.xml", and drag the file into the QLPAY Version 6 Import directory.

						×
Solution → Users →		Qlpay 🕨 import	• +•	Search import		٩
Organize 🔻 🚼 Open 💌 Bu	urn	New folder			:≡ ▼ 🔳	0
☆ Favorites		Name		Date modified	Туре	S
🧮 Desktop	=	🔮 Qlpay5_data.xml		1/24/2017 7:54 AM	XML Document	
🐌 Downloads						
🔤 Recent Places						
👰 Computer						

D. Go to "Sample Sets"  $\rightarrow$  "Import"  $\rightarrow$  "Import Sample Sets." A window will open showing the files available to be imported. A screen shot is shown on the following page.

🖳 Qual	lity Level - Pay	Factor Analy	/sis							- • ×
File	Sample Sets	Reports	Property	Specifications	Test Results	Help				
Sampl	Import		•	Import sa	mple sets					
·	Unmark	recent impo	orts	Clear 'Im	port' directory					
	Export		<b>`</b>	Item	Lot Labo	ratory	Project	name	Project	number
	Delete S	ample sets	- 1							
	Copy to	fields								
	Clear fie	lds								
	Restore	fields								
den	tify new or ex	isting sample	e set(s)							
_					]					
	Select all	Copy	y to fields	Clear	fields	Restore fi	elds			
Co	ntract numbe	r İte	m	Lot	Laboratory	,				
							_			
								Specifications		_
							•	Test Results	QLPA	Y
										l.

E. Select the "Qlpay5\_data.xml" file to be imported and select "Open."

🖳 Open		X
Search in	nport	٩
Organize 🔻 New folder	:≡ - □	?
☆ Favorites Name	Date modified	Туре
Desktop	1/24/2017 7:54 AM	XML
Downloads		
Computer		
<ul> <li>□ Libraries</li> <li>□ Documents</li> <li>□ Music</li> <li>□ Pictures</li> <li>■ Videos</li> </ul>		
▼ <		4
File name: Qlpay5_data.xml	ta files (*.xml)	-
2 Open	▼ Cancel	

F. QL-PAY will analyze the existing and new lot(s) to be imported. This import process can be time consuming.

**Note:** The program window may say "Not Responding" while the import process is occurring. Do not restart the program. Once the files have been imported, the program will allow user access again.

a. QL-PAY will prompt the user to Import or Skip each new lot in the file. If all new lots need to be imported, check the "Import All New Lots" (box 1 below). If the user does not want to import a specific lot, select "Skip this Lot" (box 3 below).

•	QL-PAY Import Files progress	
	Reading Input files. This may take awhile Checking Lot. "dtfh70-10-c-000018": "30410 L-02": "1" Import Lot is new	
	If you proceed, a new Import Lot will be added to the database.Import this Lot, Skip this lot, or Cancel Import session?	
	Import this Lot 3	.4