## (Rev. by WFLHD 06/2024)

## U. S. Department of Transportation Federal Highway Administration

## **Contractor's Pre-Work Meeting**

Project No. and Name:	Date Stamp
Contractor:	
Date: Day:	
Weather:	
Temperature Range:to	
Item No. and Description:	
Attendees	
Submittals (mix designs, certifications, revised traffic control plan, etc)	
Sampling, Testing, and Measurement Activities:	
<u> </u>	

Contractor's Planned Personnel, Equipment, and Production Schedule

Risks and Opportunities:

## Traffic Control Plan

SIGNATURE (Contractor Representative*):		SIGNATURE (FHWA Representative)	
	Date:		Date:
SIGNATURE (Quality Control Manager*)		SIGNATURE (FHWA Representative)	
	Date:		Date:
* "I certify that the information contained in this record is accurate and that work documented herein complies with the contract. Exceptions to this certification are documented as a part of this record."			