

ATTACHMENT A

WILDLIFE CROSSINGS PILOT PROGRAM APPLICATION CHECKLIST

The Federal Highway Administration (FHWA) provides this Application Checklist for Fiscal Years (FY) 2022 and 2023 Wildlife Crossings Pilot Program (WCPP) to assist project sponsors who intend to apply for a WCPP grant. This checklist is a tool that can assist applicants to ensure their application is complete. It is not required to be submitted with the application. Interested project sponsors who qualify as eligible applicants should read the FY 2022 and FY 2023 WCPP Notice of Funding Opportunity (NOFO) in its entirety and especially where noted in this application checklist to submit eligible and competitive applications.

Basic Project Information

Basic Project Information - Provide a narrative for the below items on basic details pertinent to the project, including project name, description, location, involved parties, etc. Items in this section will be used to determine grant program eligibility as detailed in Section C of the NOFO.		
1	Project Name	
2	Project Description	<p>Provide a concise description of the project including a discussion of the proposed project's history and a description of any previously incurred costs.</p> <p>The project description should place the project into a broader safety context, including the history and trends of wildlife vehicle collisions (WVCs) within the project area, any previous studies or interventions regarding WVCs in the project area, and their performance results. The description should also place the project into a broader conservation context, including identification of the species that will benefit from the project; existing conservation designations or plans for the wildlife corridor, habitat, or project area; and benefits to ecosystem processes and functions. The applicant may further use this section to place the project into a broader investment context, including other infrastructure investments being pursued by the project sponsor or other entities in the transportation corridor, or wildlife corridor or habitat including other conservation grant programs administered by other Federal, State, or local agencies.</p>

3	WCPP Requested Amount	Exact amount in year-of-expenditure dollars: \$ _____
4	Total Project Cost	Estimate in year-of-expenditure dollars: \$ _____
Eligibility Criteria		
5	Who is the Eligible Applicant?	<p><i>(Name and identify which eligible applicant category applies. Select from the below statutory eligible applicants. If there are multiple eligible applicants applying together, please identify which eligible applicant category applies to each of the eligible applicants.)</i></p> <p><input type="checkbox"/> A State department of transportation</p> <p><input type="checkbox"/> A metropolitan planning organization</p> <p><input type="checkbox"/> Unit of local government</p> <p><input type="checkbox"/> A regional transportation authority</p> <p><input type="checkbox"/> A special purpose district or public authority with a transportation function</p> <p><input type="checkbox"/> Indian Tribe</p> <p><input type="checkbox"/> A Federal Lands Management Agency</p>
6	Is there an Eligible Partner? If so, who is the Eligible Partner?	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><i>If yes, name and identify which eligible partner category applies. Select from the below statutory eligible partners. If there are multiple eligible partners applying together, please select for each of the eligible partners.</i></p> <p><input type="checkbox"/> A metropolitan planning organization</p> <p><input type="checkbox"/> Unit of local government</p> <p><input type="checkbox"/> A regional transportation authority</p> <p><input type="checkbox"/> A special purpose district or public authority with a transportation function</p>

		<input type="checkbox"/> Indian Tribe <input type="checkbox"/> An FLMA <input type="checkbox"/> A foundation, nongovernmental organization, or institution of higher education <input type="checkbox"/> A Federal, Tribal, regional, or State government agency
7	<p>Indicate the amount, type, and source(s) of the standard 20% non-Federal match under 23 U.S.C. 120(b).</p> <p>If applicant believes a different matching share applies, cite the percentage, and justification. (See Section C.2 of the NOFO). Then, indicate the amount, type, and source(s) of funds for the different non-Federal match.</p>	
8	Eligible Project Type	<p><i>(Identify which eligible project type the proposed project addresses. Select from the below statutory eligible types)</i></p> <input type="checkbox"/> Construction project, including all activities that lead to a built project <input type="checkbox"/> Non-construction project, including all other projects, such as research and planning studies
9	Consultation with the State DOT	<p><i>(Indicate whether your application includes documentation that the State department of transportation in which you are located was consulted during the development of your application or indicate that the consultation requirement is not applicable)</i></p> <input type="checkbox"/> Yes <input type="checkbox"/> No, because I am a State department of transportation or Federal Land Management Agency <input type="checkbox"/> No, because I am a Tribe and the project is located on Tribal land

Additional Project Information		
9	State(s) and/or Tribal land in which the project is located	
10	Identify the Lead Applicant (who will be the applicant responsible for administration of WCPP funds if application is selected and will be the POC for the application.)	
11	If a joint application, please provide organizational names of co-applicants, expected Eligible Partners, and expected sub-recipients that will receive funds.	
Location Information		
12	Location of project area	<i>(Provide State and County, name of the city, town, or jurisdiction)</i>
13	Provide Census FIPS codes or other geographic code identifiers for the project area	<i>(Provide appropriate code(s))</i>
14	Provide geographic coordinates for the project	<i>(Provide Latitude/Longitude)</i>
15	Is the project located in an urban area or rural area? (See Section C.3.d of the NOFO)	<i>(Please select one)</i> <input type="checkbox"/> <i>Urban Area per FHWA Adjusted Urban Area map: (https://hepgis.fhwa.dot.gov/fhwagis/ViewMap.aspx?map=MPO+Boundaries FHWA%20Adjusted%20Urban%20Area)</i> <input type="checkbox"/> <i>Rural (A Rural Area is an area not located in an Urban Area, as defined above)</i>
16	Is the project located (entirely or partially) in federally designated community development zone?	<i>(Please select one)</i> <input type="checkbox"/> <i>Yes</i> <input type="checkbox"/> <i>No</i> <i>If Yes, please describe which of the four federally</i>

		<p><i>designated community development zones in which your project is located.</i></p> <p><input type="checkbox"/> <i>Opportunity Zones: (https://opportunityzones.hud.gov)</i></p> <p><input type="checkbox"/> <i>Empowerment Zones: (https://www.hud.gov/hudprograms/empowerment_zones)</i></p> <p><input type="checkbox"/> <i>Promise Zones: (https://www.hud.gov/program_offices/field_policy_mgt/fieldpolicygmtz)</i></p> <p><input type="checkbox"/> <i>Choice Neighborhoods: (https://www.hud.gov/program_offices/public_indian_housing/programs/ph/cn)</i></p>
17	Is the project area located on a federally recognized Indian Tribe land?	<p><i>(Please select one)</i></p> <p><input type="checkbox"/> <i>Yes</i></p> <p><input type="checkbox"/> <i>No</i></p> <p><i>If yes, please provide the name of the Tribal land.</i></p>
18	Provide the congressional district(s) the project is located within	

Project Costs

<p>Project Costs – Provide information detailing the costs associated with the project. These costs will be used to determine eligible award amount, how the project supports financial goals of the program, and will be used by FHWA to undergo an analysis of the application’s Financial Completeness. More information on this section can be found in Section D.2.c.iii of the NOFO.</p>		
1	WCPP Requested Amount	Exact amount in year-of-expenditure dollars: \$ _____
2	Estimated Total of Other Federal Funding (excluding WCPP Requested Amount)	Estimate amount in year-of-expenditure dollars: \$ _____
3	Estimated Other Federal Funding (excluding WCPP Requested Amount) Further Detail	<i>(List each Federal program that will provide other Federal funding and identify whether that program is Formula or Discretionary and the amount provided from each Federal program, e.g. Program: _____)</i>

		<i>Amount: _____, and repeat for each source)</i>
4	Estimated Non-Federal Funding	<i>(Identify each source of non-Federal funding and estimated amount, e.g. Source: _____ Amount: _____, and repeat for each source)</i>
5	Future Eligible Project Cost (Sum of WCPP Requested Amount, Estimated Total of Other Federal Funding, and Estimated Non-Federal Funding, above)	Estimate in year-of-expenditure dollars: \$ _____
6	Previously Incurred Project Costs (including any expenses expected to be incurred between the applicant being selected for award and obligation of WCPP funds)	Estimate in year-of-expenditure dollars: \$ _____
7	Total Project Cost (Sum of 'Previously Incurred Project Costs' and 'Future Eligible Project Cost')	Estimate in year-of-expenditure dollars: \$ _____

Project Merit Criteria

Project Merit Criteria – Provide narrative response on how the project responds to the primary and secondary selection criteria in Section E.1 of the NOFO. In responding to Project Merit Criteria, refer to Section E.1.a and E.1.b of the NOFO.	
	Criterion #1.1: Wildlife Vehicle Collisions
1.1	The project contributes to the Wildlife Vehicle Collisions criterion by...
	Criterion #1.2: Terrestrial and Aquatic Habitat Connectivity
1.2	The project contributes to the Terrestrial and Aquatic Habitat Connectivity criterion by...
	Criterion #2.1: Leveraging Investments
2.1	The project contributes to the Leveraging Investments criterion by...
	Criterion #2.2: Economic Development and Visitation Opportunities
2.2	The project contributes to the Economic Development and Visitation Opportunities by...

	Criterion #2.3: Innovation
2.3	The project contributes to the Innovation criterion by...
	Criterion #2.4: Education and Outreach
2.4	The project contributes to the Education and Outreach criterion by...
	Criterion #2.5: Monitoring and Research
2.5	The project contributes to the Monitoring and Research criterion by...
	Criterion #2.6: Survival of Species
2.6	The project contributes to the Survival of Species criterion by...

Project Readiness

Project Readiness – Submit the requested information for FHWA to conduct a review of the project readiness, as described in Section E.1.c of the NOFO.		
	Technical Assessment	
A	Will the State DOT be administering the grant? If so, has the State DOT agreed to administer the grant and is there information on this agreement? (See Section E.1.c of the NOFO, and 23 U.S.C. 171(f)(2)(A)(ii))	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please provide supporting information on the agreement between the State DOT and applicant.</i>
B	If applicable, is the project currently programmed in the: <ul style="list-style-type: none"> • TIP • STIP • MPO Long Range Transportation Plan • State Long Range Transportation Plan 	<i>(Please select one)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> <i>(If Yes, please specify in which plans the project is currently programmed, the year in which the project is currently programmed, and provide the identifying number if applicable)</i>
C	Have there been public engagement opportunities?	<input type="checkbox"/> Yes <i>(Provide details including the degree to which public comments and commitments have been integrated into project development and design)</i> <input type="checkbox"/> No
D	Will there be public engagement opportunities?	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please provide details.
E	Indicate detailed project schedule including	

	all major project milestones.	
F	Is right-of-way acquisition necessary?	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Planned or Actual Start of Right-of-Way Acquisition Date: _____ If Yes, Planned or Actual Completion of Right-of-Way Acquisition Date: _____
G	Right-of-way acquisition considerations (if applicable)	If right-of-way must be acquired for the project: 1. Would right-of-way acquisition require relocation of any people or businesses? <input type="checkbox"/> Yes <input type="checkbox"/> No 2. If Yes, are the people or businesses being relocated members of traditionally underserved and underrepresented populations (Environmental Justice communities)? 3. If Yes, please describe the required relocation of any people or businesses.
H	Design Status (If applicable)	Planned or Actual Start of Preliminary Design Date: _____ Planned or Actual Completion of Preliminary Design Date: _____ Planned or Actual Start of Final Design Date: _____ Planned or Actual Completion of Final Design Date: _____
I	Anticipated Construction Start Date (If applicable):	Date: _____
J	Anticipated Project Completion Date:	Date: _____
K	Indicate potential project risks and strategies undertaken or that might be taken to mitigate those risks.	

Environmental Review and Permitting Risk		
A	<p>National Environmental Policy Act (NEPA) Status – Indicate the timeline for the NEPA process and if the NEPA determination is or will likely be the result of a Categorical Exclusion, Environmental Assessment, or Environmental Impact Statement, if applicable.</p>	<p>Planned or Actual Start of NEPA Date: _____</p> <p>Planned or Actual Completion of NEPA Date: _____</p> <p>Final NEPA Determination or current status of NEPA process:</p>
B	<p>Will all necessary environmental approvals and permits meet the project delivery timeline specified in the project schedule?</p>	<p><input type="checkbox"/> Yes (<i>Please provide documentation</i>)</p> <p><input type="checkbox"/> No</p>
C	<p>Indicate potential environmental review and permitting risks and strategies undertaken or that might be taken to mitigate those risks.</p>	