

GENERAL INFORMATION

Project Points of Contact (POC): POCs listed will receive project selection notification from the PDC.

Applying Agency

Supporting Federal Land Management Agency (or Agencies)

Agency Name:

POC Name:

POC Title:

Address Line 1:

Address Line 2:

E-mail:

Phone #:

Additional Key Project Stakeholders:

Project Identification:

Project Title:

Route Name
and Number:

Federal Land Management Agency (FLMA) Accessed:

a. List all FLMA site(s) and/or major destination(s) that are accessed by the identified transportation facility. Provide annual visitation for all those FLMA sites and/or major destinations.

Name of the Federal Land Management Agency	FLMA Unit Name	Site(s) or Major Destination(s) Accessed	Distance from Project (miles)	Current Annual Visitation

b. Identify source(s) for all annual visitation values listed. If using estimated annual visitation (because actual values are unknown or unavailable), then include the estimating methodology used.

	Project Terminus Start	Project Terminus End
Landmark, Milepost, Cross Roads:		
Latitude Coordinates: (Decimal Degrees to 6 decimals)		
Longitude Coordinates: (Decimal Degrees to 6 decimals)		

BACKGROUND DATA

1. Agency with Title to Facility:

2a) Agency with Maintenance Responsibility:

2b) Describe how the maintenance responsibility is provisioned.

Include details for each portion of the project (e.g. roadways, parking lots).

☐ Attach available ROW documentation and/or maintenance agreements.

3. Project Length:

Provide length in miles

4. Existing Roadway Width

(outside shoulder to shoulder) :

Provide average width in feet

5. Existing Posted Speed Limit:

Provide in MPH

6. Existing Bridge Information:

Provide known data for all bridge structures within the project limits.

Refer to the link for guidance on the [National Bridge Inventory](#)

☐ Attach inspection reports if available.

National Bridge Inventory Structure #	Bridge Length (ft.)	Bridge Width (ft.)	Bridge Area (Sq. Ft)	Bridge Sufficiency Rating
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

7. Functional Classification:

Check those that apply.

☐ National Highway System

☐ Arterial

☐ Local Road

☐ Major Collector

☐ Minor Collector

Refer to the link for guidance on the [FHWA Functional Classification System](#)

8. Traffic Volumes:

Provide any available traffic data from recent counts or other documented sources.

Note: If no data (i.e., counts) are available, please estimate range (< 200, 200 - 500, 500, 500 - 1000, > 1000 vehicles per day)

	Current	20-Year Projection	Data Source / Methodology
Average Daily Traffic (ADT)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Seasonal Average Daily Traffic	<input type="text"/>	<input type="text"/>	<input type="text"/>
Estimate % of above ADT that accesses the Federal lands	<input type="text"/>	<input type="text"/>	<input type="text"/>

9. Safety History:

Describe site(s) including the number, rate and type of crash as well as the user type(s) that have occurred within the project limits and the source of this information (reports or anecdotal). If available provide site specific crash data for the last three years.

10. Projects in Proximity:

Describe other current or previously funded Federal Lands project(s) adjacent to or in proximity to this project.

PROPOSED PROJECT

11. Purpose and Need:

Describe the need for the project including but not limited to who the project will serve, conditions requiring relief, and anticipated changes in use due to the proposed project.

12. Proposed Design Standards:

Project will be designed to the following standards. Check the standard that best applies to this project.

☐ AASHTO

☐ State DOT

☐ Local Government

☐ FLMA

13. Proposed Roadway (shoulder to shoulder) Width (feet):

Proposed width should be in accordance with the proposed design standards.

14. Proposed Speed Limit:

Provide in MPH

15. Description of Proposed Work*:

a) Provide a description of all proposed work including project phase(s) and major construction work items.

b) Describe how the proposed project will address the identified purpose and need.

c) Describe if the project is a segment of a larger project/route or if this project is/ can be phased. Include any known alternatives that should be reviewed as part of this project.

**Note: The Programming Decision Committee has final approval for all proposed project phases and reserves right to reduce scope of work.*

16. Key Items of Work: Check all that apply.

New Construction / Reconstruction (4R):

☐ Earthwork/Grading

☐ Road base

☐ Major Drainage (>48")

☐ Minor Drainage (<48")

☐ Retaining Walls

☐ ROW Acquisition

☐ Utility Relocations

Recycling (3R):

☐ Existing Asphalt / Base Recycling (Ex: Pulverization)

☐ Overlay

☐ Milling

☐ Minor Widening (< 5 ft.)

☐ Major Widening (> 5 ft.)

Bridge:

☐ New / Replacement

☐ Rehabilitation or Repair

Surfacing:

☐ Asphalt

☐ Concrete

☐ Gravel

☐ Parking

Safety Improvements:

☐ Intersection / Traffic Controls

☐ Guardrail

☐ Sight Distance Improvements

☐ Roadside Hazard Improvements

Bicycle / Pedestrian:

☐ Bicycle and Pedestrian facility

☐ Bicycle facility (e.g. bike lane)

**Non-Infrastructure:

☐ Transit

☐ Planning Study

☐ Planning-Environmental Linkage (PEL) Study

☐ Research

****Note:** Applications that include non-construction or elements including transit, planning, and/or research, please fill out the supplemental worksheet for alternative transportation that can be found on the [South Dakota FLAP webpage](#).

South Dakota Federal Lands Access Program: Proposed Project Acquisition & Utility

17. Right of Way Acquisition: All Right-of-way (ROW) property (acquisition costs) to be part of the project costs should be detailed in the project estimate page. All acquisition support costs are not FLAP eligible and will be borne by the applicant.

17a) Is ROW acquisition required?

7b). Existing ROW Width (feet):

17c) Describe the anticipated ROW acquisition needed to construct the project. Include the proposed ROW width (ft) including formalization of all ROW on FLMA lands.

18. Utility Impacts: All utility relocation costs must be accounted for by the applicant whether borne by the applicant or included as project cost. Utility relocation costs should be detailed in the project cost estimate.

18a) List any known utility conflicts within the project ROW and describe any anticipated utility impacts and proposed relocations:

18b) Will relocation of utilities be required?

19. Environmental Impacts / Resource Protection: Identify and describe known or anticipated impacts, positive or negative, to biological, cultural, wetlands or water resources, or any other environmental areas.

Describe Anticipated Impacts

20. Proposed Lead Agency: Identify the lead agency that is proposed to lead delivery of this project. It is typical for the CFLHD to act as the lead agency for duration of the project, from award through project completion. However, If the applicant plans to have a different agency act as lead for the project, the applicant must provide justification for this position, previous experience in delivering Federal Aid (Title 23) funded projects and ability to satisfy FHWA project delivery requirements in accordance with the [South Dakota Department of Transportation Projects Manual](#)

The final decision for project delivery resides with CFLHD. If delivered by another Agency, FHWA State Division Office and the State DOT will have Stewardship and Oversight responsibility, where all costs and overruns will be borne by the applicant.

21. Public & Stakeholder Involvement: Describe the range of attitudes, both support and opposition, that this proposed project may receive from organizations, the public and within your own agency. Include coordination efforts and public involvement efforts completed to date.

South Dakota Federal Lands Access Program: Proposed Project Funding

22. Cost Estimate: Applicants are required to attach a detailed estimate to support costs referenced below. A sample Project Cost Estimate is available for use on the [South Dakota FLAP webpage](#). Project cost estimates must include all project costs including Preliminary Engineering and Construction Engineering costs, Contingency, ROW, utility relocation, etc. (Please do not add dollar signs or commas to the cost entries.)

22a) Cost Estimate for Proposed Project (From developed Cost Estimate attached):

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22b) FLAP Funds Requested (Up to 100%, no local match is required):

$$\boxed{} = \underline{} \%$$

22c) Other Project Funds: If applicable, list any non-FLAP funding source that will be part of the project.

i. Local, State, or Other Federal Sources (Cash match only) :		<input type="text"/>	=	<input type="text"/>	%
ii. In-Kind Contribution:					
1. Right of Way		<input type="text"/>	=	<input type="text"/>	%
2. Utilities		<input type="text"/>	=	<input type="text"/>	%
3. Other Contributions (at the discretion of the PDC) :		<input type="text"/>	=	<input type="text"/>	%
	Total Non-FLAP Funds:	<input type="text"/>	=	<input type="text"/>	%

22d) List and provide detail on all non-FLAP funding sources identified above including funding source description, restrictions, and timing availability of funds and associated partnerships. If another organization will be providing funds, please ensure the organization provides a letter of support for the project.

23 - Project Fit to Program Vision

A. How does the project align with the goals of the Federal Lands Access Program?

B. Describe why the Federal Lands Access Program is the most appropriate funding source for the proposed project as opposed to other funding sources eligible.

24 - Federal Lands Access Improvement

A. What is the proximity of the project to the federal lands? What is the significance if access through the project area was lost or not provided? Is the facility (project area) the only access to the federal lands?

B. Describe how access to these federal lands will be improved as result of this project. If applicable, address improvements to all transportation modes (vehicular, pedestrian, bicycle, transit, emergency, etc.). If applicable, include how the project will improve access management (e.g. reduction in traffic congestion, size/load limits, etc.).

25 - High Use Recreation Site and Economic Generator

A. Describe how the federal lands, listed on page 1 of the Proposal (*FLMA Unit(s) Name*) are considered high use recreation site(s) and/or economic generator(s)* for the local or regional economy. Explain if/how the local or regional community is economically dependent on the access to the federal land and the proposed transportation facility.

*Note: *Federal economic generator* refers to any use of/on Federal lands that results in economic generation for the local community and/or region.

26 - Safety

A. Describe existing safety conditions (e.g. below standard sight distances, roadside hazards, below standard lane and shoulder widths, etc.). Describe how the proposed project will address safety conditions. For what user groups?

27 - Preservation

A. Describe the condition of the facility, including surface condition, age, pavement condition ratings (PCI), bridge sufficiency ratings, etc. Describe how the proposed project will improve the condition of the facility, including extending service life, and impacts to O&M costs.

B. Describe how the facility will be maintained after construction. Be specific as to what maintenance activities would occur, the frequency, and funding sources.

28 - Natural and Cultural Resources

A. Describe if and how the proposed project protects and/or enhances the natural and/or cultural resources associated with or adjacent to federal lands.

29 - Coordination

A. To what extent have officials from the applicable FLMA been involved in identifying and scoping the proposed project?

B. Describe how the federal lands, will support or connect to the improved access explained in 24B. For example, if building a new bicycle facility does the FLMA allow bicycles and where to/from?

Submittal Instructions:

1. Save your form as PDF to your computer, with file name similar to: *South Dakota FLAP APP 2025 <PROJECT NAME>*
 - a. Check that all fields have been completed and that all your work has saved properly prior to e-mailing your application.
 - b. Many text fields have been populated with EXAMPLE text, this is to help applicants understand what kind of information is being asked for. Please delete the EXAMPLE text and fill in all applicable fields with original text.
2. Attach all additional files:
 - a. Review the checklist you completed and attach all photos, maps project estimates, and forms requiring signatures.
 - b. Please do not use a zip application to reduce and send large files. The submittal email address will not accept zipped attachments. To accommodate large attachment sizes, we encourage sending multiple emails referencing the volume of the email(s) in the subject line, labeling them '1 of 2,' '2 of 2,' or similar. It is the responsibility of the sending party to ensure their file has successfully transmitted (not getting stuck in the e-mail "outbox").
 - c. **ATTENTION: DO NOT** USE YOUR PDF SOFTWARE TO ATTACH DOCUMENTS INTO THE PDF DOCUMENT AS ALL YOUR FORM FIELDS WILL BE INVALID. ALL ATTACHED PHOTOS, MAPS, SIGNATURE FORMS, AND SUPPORT DOCUMENTS SHOULD BE SEPARATE FILES.
3. Save a copy for your records
4. E-mail your completed form to cfl.planning@dot.gov, using the subject: *South Dakota FLAP APP 2025 <PROJECT NAME>*
5. Check your e-mail's "sent box" to ensure that your file was sent. Larger files may take longer to send.
 - a. You should receive confirmation of receipt of your submission within one calendar week of the call closing date.