

Eastern Federal Lands Highway Division - Federal Lands Access Program Project Selection Process

		Month									
		1	2	3	4	5	6	7	8	9	
Activities	EFLHD	EFLHD Planning prepares CFP materials; Sends CFP Alert to appropriate individuals; Update Website		EFLHD Issues Call for Projects (90 days); Assists applicants with any questions; Develop EFLHD project delivery cost estimates as requested by applicants			EFLHD Screens all applications for eligibility and conducts follow up for missing information; Distributes all applications to members of the PDC for scoring/ranking;		EFLHD schedules & holds PDC Programming Meeting & conducts any required follow up actions to finalize the Program of Projects	EFLHD notifies applicants of awards; CFP results posted on website	
							EFLHD sends applications to Regional FLMAs with more than 1 application for their prioritization	EFLHD prepares summary score sheet of all projects for PDC			
	FLMA	FLMAs Notified of upcoming CFP Kick-Off	FLMAs engage state & local facility owners for potential projects	FLMAs encourage local entities & State DOTs to submit projects; FLMA provides initial acknowledgement/concurrence via letter or on application (signature page)			FLMAs provide prioritized list of projects for their Regions				
	FLMA										FLMAs are copied on all notifications;
	PDC	PDC Notified of upcoming CFP Kick-Off	PDC shares CFP information to DOT Districts, Local Public Agencies etc.	Call for Projects (90 days); PDC assists applicants with any questions or defers them to EFLHD			PDC independently scores and ranks applications (up to 30 days)		PDC Programming Meeting & final project selection; PDC may conduct follow up actions with applicants as needed	PDC is copied on all notifications;	
	Applicants	Applications prepared and submitted					All applicants will receive notification letters; Programmed project applicants will complete worksheet included in notification letter; A 2nd detailed programming letter will be sent from EFLHD Programs Team at a later date based on programmed year of funding				

Notes: This diagram is subject to change based on the funding availability, number of applications received and staff/PDC time constraints. EFLHD is an abbreviation for Eastern Federal Lands Highway Division; FLMA is an abbreviation for Federal Lands Management Agency; PDC is an abbreviation for Programming Decisions Committee; CFP is an abbreviation for Call for Projects; For guidance on the program, see: <https://highways.dot.gov/federal-lands/programs-access>